



# CHEROKEE METROPOLITAN DISTRICT

6250 Palmer Park Blvd., Colorado Springs, CO 80915-2842

Telephone: (719) 597-5080 Fax: (719) 597-5145

Our mission is to exceed our customer's needs by providing safe and uninterrupted water and sewer services, high quality water supply, well-maintained parks and open spaces, and well-lit streets. We are committed in continually striving to attain the highest quality services at the lowest reasonable costs and to prepare for the anticipated needs and requirements of current and future customers through the allocation of technical, financial, operational, planning, and managerial resources necessary to ensure our service goals and expectations are met in a safe, responsible, and professional manner.

## **WORK SESSION OF THE BOARD OF DIRECTORS**

Work Sessions of the Board are intended to provide opportunities for Board members to study issues, analyze planning and discuss matters more informally with staff and stakeholders.

**PLEASE SILENCE ALL PHONES FOR THE DURATION OF THE MEETING-THANK YOU**

### **AGENDA**

#### **Board of Directors**

Steve Hasbrouck, President  
Walter Herrley, Vice President  
Dennis Daniels, Secretary  
Linda Keleher, Treasurer  
Michelle Marie Kinney, Director

#### **Term Expires**

May 2025  
May 2023  
May 2023  
May 2025  
May 2025

**DATE:** March 7, 2023

**TIME:** 10:00 a.m.

**LOCATION:** Cherokee Metropolitan District – Board Room  
6250 Palmer Park Blvd., Colorado Springs, Colorado 80915

1. Pledge of Allegiance
2. Discussion of the Ellicott Pipeline Route Study Options and Future Capacity Considerations - No Action Taken
3. Claremont Plat Discussion – Land Transfer Request

4. Deed to Pinyon Jay Park Discussion

5. Public Comment

**The Board and District staff value the public's input. Please respect the following when making formal comments to the Board of Directors:**

- **You must sign in when you arrive prior to making public comment or at the time of making your comments.**
  - **Your name, address and whether you reside within Cherokee Metropolitan District will be required to be disclosed before addressing the Board.**
- **Please keep comments restricted to the topics of the District and its business, and limit time to a maximum of three (3) minutes. A timer will be provided for your convenience.**
- **Please keep comments respectful of others and organized for understanding. It is further requested that civility is maintained when addressing the Board, District staff, news media, law enforcement, and the public.**
- **For the respect of all attendees, interrupting and/or interjecting comments without first adhering to the above rules AND being recognized by the President is not allowed.**
- **Board action cannot be taken on items not published on the agenda.**

6. Executive Session

In accordance with the Colorado Open Meetings Act, the Board, in Open Session, is to determine whether it will hold an Executive Session pursuant to 1.) §24-6-402(4)(b), C.R.S., Conferences with the District's attorney regarding legal advice on specific legal questions; 2.) §24-6-402(4)(f), C.R.S., Personnel matters;

The Chair shall poll the Board members, and upon affirmative vote of two-thirds of the members present, may hold a Closed Executive Session. If a two-thirds affirmative vote for the Executive Session is not received, the item may be discussed in Open Session or withdrawn from consideration. No formal action or voting will take place in Executive Session.

- a. Ellicott Pipeline Route Study Options
- b. Personnel Concerns and Process Discussion

7. Adjournment

**CHEROKEE METROPOLITAN DISTRICT**  
**WORK SESSION OF THE BOARD OF DIRECTORS**

March 7, 2023

MINUTES

A Work Session of the Board of Directors of the Cherokee Metropolitan District was held on Tuesday, March 7, 2023, at 10 a.m. at 6250 Palmer Park Blvd., Colorado Springs, Colorado.

Board of Directors Present: Steve Hasbrouck, Walt Herrley, Dennis Daniels, Linda Keleher, Michelle Marie Kinney

CMD Staff Present: Amy Lathen, Julie Wells, Jeff Munger, Brian Beaudette, Kevin Brown, Joshua Watkins, Tyler Dunich, Shawn Puente, Cathy Fromm

Others Present: Mark Valentine, Ryan Brong, Kyle LeBrasse, Paul Rufien, Dan Wall, Bob Lathen; Virtual: Pete Johnson, Megan Carpenter, Anna Lathen

#1. Call to Order

The Work Session was called to order by President Steve Hasbrouck. Those in attendance were asked to stand and recite the Pledge of Allegiance. He asked for a Directors roll call. All were present.

#2. Ellicott Pipeline Route Study

The main objective of the Work Session was to discuss Ellicott pipeline route study options and future capacity. Before the presentation began, Director Daniels asked Mr. Brown what services the District provided to the Arrowhead subdivision. Mr. Brown stated the District provided only wastewater services to this development.

Two consulting engineers from Burns & McDonnell, Ryan Brong and Kyle LeBrasse, were introduced to the Board. They thanked the Board for the opportunity to be part of the upcoming route study for Cherokee Metropolitan District.

The existing Ellicott pipeline delivers approximately 90% of the District's water. It is coated steel and is over 50 years old. There were previously rehabilitation discussions in the years 2017-2019, but any discussed contract was stalled and put on hold. In 2021, District staff began to seriously discuss the new pipeline, and Burns & McDonnell was retained in identifying the District's needs and purpose of the route study.

Burns & McDonnell estimated the overall construction costs of the pipeline to be from \$53 million dollars to \$69 million dollars. After summarizing three alignment studies, they have

recommended Alignment #1 (approximately \$53 million dollars) to be considered by the Board and then proceeded with a more in-depth discussion of the alignment.

Director Kinney asked about the life expectancy of the current pipeline, and she was advised that, without doing a condition assessment of the pipeline, it would be difficult to tell.

Since they have a vested interest in this project, Director Kinney agreed the District should have a lengthy conversation with the Meridian Metropolitan District to determine how to move forward with the above recommendation from Burns & McDonnell.

#3. Claremont Plat Discussion

Mr. Brown brought before the Board a tract in Claremont Ranch Fil No 7, Plat #11997, Reception #205174658 Meadowbrook Parkway, which the District assumed ownership of in November, 2005. A developer has requested to acquire the narrow strip of easement behind existing residential homes to further develop and build residential homes in that proximity. The Board agreed to this transfer, and it will be ratified in the March 21<sup>st</sup> Regular Board Meeting.

#4. Deed to Pinyon Jay Park

Last August, at the request of the Board, Mrs. Lathen prepared a letter to the last-known agent of Claremont Ranch LLC with a request providing options for contracting a maintenance agreement for the Pinyon Jay Drive Park. As of this date, the developer will not engage with the District with engaging in a mutual Maintenance Agreement. Mrs. Lathen requested action from the Board concerning action with moving forward to acquire ownership of the park, as it would be in the District's best interest to obtain a title transfer and ownership. The Board agreed to that recommendation, and the transfer will be ratified in the next Regular Board Meeting.

Tract A and B, specifically at the intersections of 2386 Springside Drive and 2395 Springside Drive and Constitution Avenue require further discussion.

#5. Public Comments

President Hasbrouck asked if there were any public comments. Dan Wall from the audience requested clarification of the Board's motion in last year's Minutes regarding the title transfer and ownership of the Pinyon Jay Drive Park. Without going into the specifics, there were motions made referencing Pinyon Jay Drive Park in August, 2022, and September, 2022, Minutes.

#6. Executive Session

Since the Ellicott Pipeline Route Study was covered in the Work Session, Mrs. Lathen advised that no more discussion would be required in the Executive Session.

**MOTION: DIRECTOR DANIELS MOVED, SECONDED BY DIRECTOR KELEHER, THAT THE BOARD GO INTO EXECUTIVE SESSION CITING §24-6-**

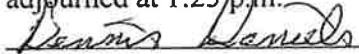
**402(4)(f), C.R.S., PERSONNEL MATTERS. WALT HERRLEY-YES. DENNIS DANIELS-YES. LINDA KELEHER-YES. MICHELLE MARIE KINNEY-YES. STEVE HASBROUCK-YES. MOTION PASSED (5-0).**

A five-minute recess took place at 11:20 a.m. before Executive Session commenced.

The Board came out of Executive Session and returned to Regular Meeting at 1:17 p.m.

#7. Adjournment

There being no further business to come before the Board at this time, the meeting was adjourned at 1:25 p.m.


  
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Dennis Daniels, Secretary

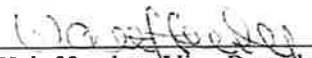
Board Members

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Walt Herrley, Vice-President  
Dennis Daniels, Secretary  
Linda Keleher, Treasurer  
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