



**Job Title: Part Time Grill Staff/Golf Course**

**Posting: 2023-12**

**Salary Range: \$13.65 - \$17.00/HOURLY D.O.Q.**

**Open Date: December 1, 2023**

**Close Date: UNTIL FILLED**

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**Job Description:**

A grill staff position at Cherokee Ridge Golf Course will have a wide range of duties as it pertains to the daily operation of the grill. The duties of this position start with the important task of customer service and customer satisfaction as it pertains to the beverages and food served here at the golf course. The main areas a grill staff member will be working is at the counter in the Grill on the Green, as a food runner which will be responsible for quality and consistency assurance or providing service on the beverage cart.

As a recreational business, our operation depends on the free time of our patrons. Our hours of operation can vary vastly, depending on the season, the weather and scheduled business. The majority of our busy days and higher volume business fall in the warmer months and on the weekends so it is expected that, for the most part, our employees are available to work a schedule that will fluctuate. The operation itself in the peak time of the year is open fourteen or more hours per day which makes for a myriad of shift start and end times as well as shifts available every day.

**Knowledge, Skills and Abilities**

- The drive and desire to provide excellent customer service
- The ability and experience to operate a cash register
- Proficiency in general math
- Ability to work as part of a group, as well as independently
- Great communication skills
- Great organizational abilities
- Time management skills
- Willingness to complete other duties as assigned
- The ideal candidate will be self-motivated with an enthusiastic, team-oriented attitude

**Supervision Received:**

Grill Staff reports directly to the Grill Lead positions and the District Superintendent. They report indirectly to the Head Golf Professional and General Manager of the Cherokee Metropolitan District.

**Education and/or Experience and Qualifications (Required)**

- High school diploma or equivalent
- Experience in the hospitality industry or something similar
- Demonstrate knowledge and understanding of kitchen sanitization
- Understanding of food plating and serving methods

- Good multi-tasking abilities
- Ability to lift heavy loads and objects
- Good physical stamina
- Excellent ability to manage time efficiently
- Ability to work under pressure
- Ability to work in shifts, weekends, and holidays
- Cash handling and counting change.
- A combination of experience and education may be considered.
- TIPS training (can be provided upon hire)
- Serve Safe (can be provided upon hire)

### **Licenses, Certifications and Other Requirements**

- Valid Driver's License.
- Must pass pre-employment drug screen and background check.

### **Necessary Knowledge, Skills and Abilities:**

- Ability to handle cash flow with accuracy, in adherence with established procedures.
- Knowledge of modern office procedures, methods and general equipment.
- Must be highly motivated and take direction well with excellent interpersonal and communication skills, both written and verbal.
- Ability to work independently and with a team in a fast-paced and high-volume environment, with an emphasis on accuracy and timeliness.
- Ability to provide outstanding customer service and get along with co-workers, patrons and supervisors and interact with employees and vendors in a professional and friendly manner.
- Must be able to work weekends and most holidays.

### **Benefits (Part Time Employees)**

- Paid sick leave (starts at onset of employment)
- Golf privileges for employee and immediate family members at the Cherokee Ridge Golf Course

### **Additional Information**

FLSA Status: Non-Exempt  
 Supervisory Classification: No  
 Probationary Period: 90 days

This job description is not intended to list every function of the position, does not constitute an employment agreement or contract, and is subject to change. It is not intended to limit management's rights to assign, direct and control the work of employees under their supervision and explicitly implies other duties as required.

Work is performed primarily indoors but can be outdoors and requires the ability to drive. Frequent interruptions, by both customers and other employees, are a part of daily duties. Work environment is high paced at times. Position requires employee to work on weekends, holidays and evenings. Occasionally lifts more than 50 lbs. May work alone or as part of a crew.

To ensure the safety of the public and reduce the risk for loss, background screenings and pre-employment drug testing are completed on applicants selected for employment. This position is subject to a screening process including but not limited to criminal history search, reference check,

degree and employment verification, motor vehicle record check and ongoing, random drug screening.

Interested applicants should submit an application, resume and letter of interest to Human Resources, **no later than 5:00pm on the close date**. Applications are available online at [www.cherokeemetro.org](http://www.cherokeemetro.org) or by contacting Human Resources Administrator, Connie Hughes ([chughes@cherokeemetro.org](mailto:chughes@cherokeemetro.org)). Applications are also available at the District's office located at 6250 Palmer Park Blvd. Résumés will not be accepted in lieu of an application and applications submitted via job search websites do not satisfy the requirement to complete the application found at [www.cherokeemetro.org](http://www.cherokeemetro.org).

**The Cherokee Metropolitan District is an Equal Opportunity Employer**